

CRW Pre-Employment Module



Pre-Employment (PESP) Module aims to simplify the Case management process by working with the CRW Social program.



The system uses Microsoft SQL and is intended to save time and improve communications with ISC. The Pre-Employment module shares the same database as the Social program

Application forms are available for client information, with case management notes, as well as screens on eligibility barriers ranging from work skills to medical

It has the ability to record applicants accurately and to be prepared for file reviews. Forms include client action plan maps and ESD assessments. Expenses are tracked and posted to the new I.S.C. report.

Application Form 1

Applicant: Birth Date: 11/15/1982, First Name: [], Last Name: [], Treaty No.: [], S.F.N.: []

Spouse: Birth Date: [], First Name: [], Last Name: [], Treaty No.: [], S.F.N.: []

Dependent Children: Last Name, First Name, Treaty Number, Date of Birth, S.F.N.

Other Dependent Children: Last Name, First Name, Treaty Number, Date of Birth, S.F.N.

Other Adults: Last Name, First Name, Treaty Number, Date of Birth, S.F.N.

Work Skills

FACTORS	LOW / NO BARRIERS	MEDIUM BARRIERS	HIGH BARRIERS
On the Job Training	<input type="checkbox"/> Recent skilled practical experience (on the job training) within the past 2 years	<input type="checkbox"/> No recent on the job training or volunteer experience	<input type="checkbox"/> No on the job training or volunteer experience

Job Search

Job Search Blunt Indicators

- Individual requires an updated resume and cover letter that meets hiring standards and may require assistance with interview preparation - referral to Employment Assistance Service.
- Individual identifies less than 3 self-marketing techniques - referral to Employment Assistance Service.

FACTORS	LOW / NO BARRIERS	MEDIUM BARRIERS	HIGH BARRIERS
	<input type="checkbox"/> Has a range of job search skills and has successfully secured employment in the past	<input type="checkbox"/> Has limited job search skills and needs job search support	<input type="checkbox"/> Has never looked for work
	<input type="checkbox"/> Has a current resume	<input type="checkbox"/> No resume or needs re-writing	<input type="checkbox"/> Has never been for a job interview
	<input type="checkbox"/> Has access to Internet or	<input type="checkbox"/> No current and/or access to references	<input type="checkbox"/> Unable to access support required

Client MAP (Action Plan)

Provide a copy of the MAP to the client and bring forward for follow-up based on target dates.

Client Name: []
Goal: []
MAP Date: [] Time: []

Step to be taken	Signed agreed	Target Date	Complete

EAST RESOURCE CENTRE SUPPORTS

See Employment Assistance Service for information

Identifiers: Income Insurance Name, Manitoba Medical Card, S.F.N. Card, Manitoba Enhanced Identification Card

Check the box you have: Income Insurance Name, Manitoba Medical Card, S.F.N. Card, Manitoba Enhanced Identification Card

Indigenous Services Canada Services aux Autochtones Canada

April					May					June				
Basic	Utilities	Rent/Mortgage	Special (Other)	Pre-Employment	Basic	Utilities	Rent/Mortgage	Special (Other)	Pre-Employment	Basic	Utilities	Rent/Mortgage	Special (Other)	Pre-Employment
\$453.00	\$127.00	\$253.00	\$299.00	\$512.00	\$421.00	\$97.48	\$253.00	\$199.00	\$571.50	\$418.13	\$127.33	\$253.00	\$399.00	\$541.97
Total ▶ \$1,653.50					Total ▶ \$1,342.57					Total ▶ \$1,541.12				

Section 3 Community Based Expenditures

	Total
A. Total Expenditures for Service Delivery Costs	\$157.00
B. Total Expenditures for Case Management Costs	\$133.00
C. Total Number of Case Workers Positions	3
Community Based Expenditures Total	\$290.00

Section 4 Declaration

The information provided is accurate to the best of my knowledge.

Client Name: [] Family Name: [] Title: [] Date: (YYYYMMDD) 2015-05-22